



Board of Contract and Supply

Regular Meeting

~ Agenda ~

Monday, April 18, 2016

2:00 PM

City Council Chambers (3rd Floor)

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY,
DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING
WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES
OF RESPECTIVE DEPARTMENTS.**

1. From Tony Carvalho, Building Official, Department of Inspection and Standards:

Dated April 12, 2016, recommending Notorantonio Bros., low bidder, for Demolition of 167 Oxford Street, a Two Story Wood Structure, in a total amount not to exceed \$15,700.00. (Minority Participation is 0%) (101-401-53401)

2. From Wendy Nilsson, Superintendent, Department of Parks:

Dated April 8, 2016, recommending Yard Works, Inc., sole bidder, for Field Improvements-Bucklin, Collyer and RWP Softball Fields, in a total amount not to exceed \$131,360.00. (Minority Participation is 0%) (CDBG)

3. From Brian Hull, Director of Community Development, Department of Planning and Development:

Dated April 6, 2016, recommending Beausoleil Brothers, Inc., low bidder, for Veazie Street Elementary School Play Areas Project, in a total amount not to exceed \$29,750.00. (Minority Participation is 0%) (FEDERAL FUNDS, WILL BE REIMBURSED BY HUD)

4. Dated March 29. 2016, recommending Capeway Roofing Systems, Inc., sole bidder, for Installation New Roof at 35 Swiss Street (formerly Holy Ghost School), in a total amount not to exceed \$191,000.00. (Minority Participation is 0%) (FEDERAL FUNDS, WILL BE REIMBURSED BY HUD)

5. From Ellen Cynar, Director, Healthy Communities Office:

Dated March 10, 2016, recommending United Fence Co., Inc., low bidder, for Charles Street Farm Buildout, in a total amount not to exceed \$36,100.00. (Minority Participation is 0%) (CDBG)

6. From Ricky Caruolo, General Manager, Water Supply Board:

Dated April 8, 2016, recommending Graybar Electric, Inc., sole bidder, for Small Electrical Parts (Blanket 2016-2018) and Various Department, in a total amount not to exceed \$30,000.00 over 2 years. (Minority Participation is 0%) (601-533-54715)

7. Dated April 8, 2016, recommending Automatic Heating Equipment, Inc., sole bidder, for Heating Supplies (Blanket 2016-2019) and Various Departments, in a total amount not to exceed \$45,000.00 over 3 years. (Minority Participation is 0%) (601-533-54779)
8. Dated April 8, 2016, recommending the following bidders, for Furnish & Deliver Various Agricultural Products for Grounds Maintenance Use (Blanket 2015-2018) and Various Department, in a total amount not to exceed \$150,000.00 over 2 years. (Minority Participation is 0%) (601-536-57022)

Valley Green, Inc.
SiteOne Landscape Supply
EH Turf Supply, Inc.

9. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated April 7, 2016, recommending Columbus Door Company, sole bidder, for Polycarbonate Glass-3 Year Contract-Plant Maintenance & Operations, in a total amount not to exceed \$30,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)

10. Dated April 1, 2016, recommending CS & M Tele-Systems, Inc. and Dane Tech, Inc., low bidders, for Repairs, Maintenance & Installation to Intercom-3 Year Contract (Blanket)-Technology-Local, in a total amount not to exceed \$45,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)
11. Dated April 5, 2016, recommending Wenger Corporation, sole bidder, for RFP for Storage Cabinets and Acoustical Treatments for Mt. Pleasant High School/Federal Programs-Champlin Foundation Grant, in a total amount not to exceed \$50,595.00. (Minority Participation is 0%) (CHAMPLIN FOUNDATION GRANT)
12. Dated April 6, 2016, recommending PMA Industries, Inc., sole bidder, for RFP for Aluminum Band Shell (Condition: Used)/Federal Programs-Champlin Foundation Grant, in a total amount not to exceed \$7,500.00. (Minority Participation is 0%) (CHAMPLIN FOUNDATION GRANT)

COMMUNICATIONS

13. **From Carolyn Arias, Director, Communications/Public Safety:**

Director of Department of Telecommunications Arias, under date of April 14, 2016, requesting approval of a contract, with Municipal Collection Agency (MCA) Ltd., for the collection of unpaid Master Alarm box fees under the RI Master Price Agreement 238-Debt Collection Services, the rates charged by MCA for this collection effort are as follows:

10% of the collected amount for bills overdue by up to 12 months
12% of the collected amount for bills overdue by 12 months to 3 years
15% of the collected amount for bills overdue for more than 3 years

14. **From Tony Carvalho, Building Official, Department of Inspection and Standards:**

Building Official Carvalho, under date of April 5, 2016, requesting approval to award and pay Bilray Corp., low bidder, for Emergency Demolition 39-41 Eaton Street, the property has been damaged severely by fire, in a total amount not to exceed \$14,500.00. (101-401-53401)

15. **From Wendy Nilsson, Superintendent, Department of Parks:**

Superintendent of Parks Nilsson, under date of March 21, 2016, requesting approval of the second one-year option from the 2014 award, with Sodexo, Inc., to provide breakfasts and lunches for the Summer Food Service Program, at a cost of \$1.40 per breakfast, and \$2.24 per lunch for 2016, in a total amount not to exceed \$375,000.00. (245-245-52075)

16. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of April 6, 2016, requesting approval of contract, with Rain for Rent, low bidder, to provide emergency bypass pumping services until the proper repairs can be made to the compromised sewer line, the existing sewer line along Charles Street has been diagnosed to be partially collapsed, in the last week, the flow capacity has significantly reduced causing sewage to backup into local businesses causing a serious health hazard, a scope of work was prepared and contractors were contacted to submit bids to provide this service, in December, the City applied for a loan to repair this line through the Rhode Island Infrastructure Bank, the City is waiting to hear from the State Legislature if the loan will be approved, for a total amount not to exceed \$21,507.00. (1-101-511-53500)

17. **From William Bombard, Chief Engineer, Department of Public Works:**

Director of Engineering Bombard, under date of April 12, 2016, requesting approval for the Department of Sustainability, through the Department of Public Works, of Change Order No. 1, to the Phase II Upper Narragansett Bay Regional Stormwater Feasibility Study, with the consulting engineering firm CDM Smith, in the amount of \$10,100.00, to provide analysis of an additional alternative to the regional aspect of the study whereby the interested communities would be divided into two separate regional entities: one group currently served by the Narragansett Bay Commission (NBC); and the other communities that are not part of that entity, this entire project, including the Change Order, is funded by a grant from the Rhode Island Department of Environmental Management, at no cost to the City, for a total adjusted amount not to exceed \$149,800.00.

18. **From Scott Mello, Acting Chief, Fire Department:**

Acting Chief of Fire Mello, under date of April 7, 2016, requesting approval for the EMS Division to purchase EZ-IO Needle Sets and Stabilizer (5 per case), with Teleflex, a sole source manufacturer for this product, in a total amount not to exceed \$13,300.00. (101-303-54150)

19. **From Steven Pare, Commissioner, Office of the Commissioner of Public Safety:**

Commissioner of Public Safety Pare, under date of April 7, 2016, requesting approval to purchase third party products and services for the implementation of a New Mobile Message Switch, with Tyler Technologies, Inc. (formerly New World Systems, Inc.), software maintenance and support services are required from Tyler Technologies, Inc. concerning the computing systems used by the departments, Tyler Technologies, Inc. Owns the software and is the sole supplier of the maintenance contract, in a total amount not to exceed \$13,350.00. (250-302-53500/250-1100-14)

20. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of April 11, 2016, requesting approval to pay Snap-On Industrial, a Division of IDSC Holdings, LLC, for Solus Edge Certification kit, including curriculum, testing, student certifications and cart, for RFP for Snap-On Industrial Tools for PCTA/Federal Programs-Categorical Funds, these items are required materials for students enrolled in the NC3 program, which is the National Coalition of Certification Centers, and are also required for PCTA Automotive to obtain National Automotive Technician's Education Foundation (NATEF) Accreditation, in a total amount not to exceed \$14,243.38. (Minority Participation is 0%) (PERKINS GRANT)

21. Purchasing Administrator Petrarca, under date of April 7, 2016, requesting approval of a Budgetary Change Order #5, with Sonitrol Security Systems of Rhode Island, in the amount of \$5,448.00, for the School Department/Plant Operations and Maintenance, to add cameras for safety and security purposes at the Pearl Street Warehouse, for a revised total amount not to exceed \$34,335.66 for emergencies not covered under the contract for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL FUNDS)
22. Purchasing Administrator Petrarca, under date of April 7, 2016, requesting approval of Budgetary Change Order #3, with Mt. Pleasant Hardware, for the School Department/Plant Operations and Maintenance/Local, for Hardware, Fasteners and General Maintenance-3 Year Contract-Plant Maintenance & Operations, in the amount of \$6,000.00, the additional monies are needed to cover additional supplies for repairs, for a revised total amount not to exceed \$27,000.00 for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL)

CONTINUED MATTERS

23. **From Wendy Nilsson, Superintendent, Department of Parks:**

Dated March 28, 2016, recommending United Construction, low bidder, for Billy Taylor Park Improvements, in a total amount not to exceed \$39,826.00. (Minority Participation is 0%) (CDBG)

24. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of March 23, 2016, requesting approval to encumber funds, with Westminster Auto Body, for auto body repairs to police vehicles, to cover estimated expenses until the end of FY 2016, this service was originally placed out for bids through Public Property in 2013 and on January 13, 2014 the Board of Contract and Supply approved to award the two (2) year blanket contract with Westminster Auto Body, the department continued to use Westminster Auto Body unaware that these services were not put out to bids for FY 2016, for a total amount not to exceed \$25,000.00. (101-302-52912)

B. OPENING OF BIDS

1. **Department of Parks:**

CANDACE STREET PARK IMPROVEMENTS.

2. **Department of Parks:**

CATHEDRAL SQUARE GROVE IMPROVEMENTS.

3. **Department of Parks:**

ROGER WILLIAMS PARK - POLO LAKE PATH.
4. **Department of Parks:**

WARREN STREET PARK IMPROVEMENTS.
5. **Department of Parks:**

RFP TO SELL FROZEN LEMONADE FROM MOBILE CARTS AT
THE DOWNTOWN SKATING RINK AND ADJACENT PARKS.
6. **Department of Public Property:**

HVAC REPAIR (BLANKET CONTRACT 2016-2018).
7. **Department of Public Property:**

JANITORIAL SERVICES (BLANKET CONTRACT 2016-2018).
8. **Department of Public Property:**

TOWING SERVICES (BLANKET CONTRACT 2016-2018).
9. **Department of Public Property:**

STENOGRAPHER (BLANKET CONTRACT 2016-2018).
10. **Department of Public Property:**

ROOF REPAIR (BLANKET CONTRACT 2016-2018).
11. **Department of Public Property:**

PLUMBING REPAIR (BLANKET CONTRACT 2016-2018).
12. **Department of Public Property:**

OVERHEAD DOOR REPAIRS (BLANKET CONTRACT 2016-2018).
13. **Department of Public Property:**

COMMUNITY ROOM RENOVATIONS AND ADA UPGRADES AT
JOSLIN RECREATION CENTER.
14. **Department of Public Works:**

RECYCLING AND TRASH CONTAINERS.

15. **Office of City Solicitor:**

ONLINE LEGAL RESEARCH SERVICES, SUBSCRIPTIONS AND LAW BOOKS.

16. **Office of the Internal Auditor:**

PROFESSIONAL AUDITING AND AGREED UPON PROCEDURES SERVICES (FISCAL YEARS 2016, 2017, 2018).

17. **Police Department:**

UTILITY TRAILER AND GENERATOR.

18. **Water Supply Board:**

PROVIDENCE WATER'S ASSET MANAGEMENT SYSTEM FOR THE PROVIDENCE WATER SUPPLY BOARD.

19. **School Department:**

RFP TO RENEW SOFTWARE SERVICE AGREEMENT OF THE CURRENT VIRTUAL SERVER TOOLS/LOCAL.

20. **School Department:**

RFP FOR DOOSAN P185WDO-T4F PORTABLE AIR COMPRESSOR/FEDERAL PROGRAMS-PERKINS.

21. **School Department:**

RFP FOR BOSCH PACK 101 WRAP MACHINE/FEDERAL PROGRAMS-CATEGORICAL FUNDS.

22. **School Department:**

RFP FOR STAGE RIGGING & SOUND PRODUCTION FOR THE AUDITORIUM FOR MT. PLEASANT HIGH SCHOOL/FEDERAL PROGRAMS-CHAMPLIN FOUNDATION GRANT.

23. **School Department:**

HARDWARE, FASTENERS AND GENERAL MAINTENANCE SUPPLIES AND TOOLS-3 YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS-LOCAL.

C. ADVERTISEMENTS

TO BE OPENED ON MONDAY, MAY 2, 2016:

DEPARTMENT OF INSPECTION AND STANDARDS

DEMOLITION OF 150 COURTLAND STREET, A TWO STORY WOOD STRUCTURE DAMAGED BY FIRE.

DEPARTMENT OF PARKS

TRAFFIC CONSULTING SERVICES FOR PROPOSED SHARED USE ROADWAY IN ROGER WILLIAMS PARK.

NORTH BURIAL GROUND FENCE IMPROVEMENTS.

DEPARTMENT OF PUBLIC PROPERTY

VINCENT BROWN RECREATION CENTER GYMNASIUM WALL PAD REPLACEMENT AND BOYS ROOM LOCKER REPLACEMENT.

WATER SUPPLY BOARD

INSPECTION SERVICES & CONSTRUCTION MANAGEMENT FOR VARIOUS INFRASTRUCTURE REPLACEMENT & CAPITAL IMPROVEMENT PROJECTS (BLANKET 2016-2019)

SCHOOL DEPARTMENT

RFP FOR IPAD REPAIRS-OFFICE OF TECHNOLOGY-LOCAL.

FIELD HOUSE TRACK MAINTENANCE/FIELD HOUSE FUND.

RFP FOR ROLAND VERSA CAMM VSI SERIES 54" PRINTER/CUTTER/FEDERAL PROGRAMS-CATEGORICAL FUNDS.

TO BE OPENED ON MONDAY, MAY 16, 2016:

DEPARTMENT OF PARKS

YOUNG TREE MAINTENANCE, SPRING 2016.

DEPARTMENT OF PLANNING AND DEVELOPMENT

CONCEPT PLAN DEVELOPMENT FOR 6-10 CONNECTOR.

WATER SUPPLY BOARD

**LABORATORY TESTING AND RELATED SERVICES (BLANKET
2016-2019)**

PER ORDER THE BOARD OF CONTRACT AND SUPPLY
Mayor Jorge O. Elorza, Chairman

The foregoing Committee may seek to enter into Executive Session.

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